

## Special Education Annual Data Report Updates for 2002

**Documentation must be kept verifying that the resident students who were counted on the Special Education Annual Data Report (ADR) had current individualized education programs (IEPs) for public students or service plans (SPs) for nonpublic students that were implemented as of Dec. 2nd. This documentation will be examined during monitoring.**

1. **Who completes the ADR.** The ADR must be completed by all districts, charter schools and state agencies. Receiving schools complete a separate report.
2. **Preschool Placement Descriptions.** The placement options for students with disabilities, ages 3-5, have been clarified to include both public and nonpublic general education programs (see the instructions and form for Table 3).
3. **Placement Categories.** The headings for the three placement settings for students with disabilities, ages 6-21, continue to be defined by the amount of time the student with disabilities is included in a general education setting with non-disabled peers.
4. **Public Separate School.** This placement setting includes only schools in which there are no general education students.
5. **IDEA Funding.** The ADR reports an unduplicated count of all resident students who are determined eligible and who are receiving special education services and related services through a current individualized education program or service plan. The count of students with disabilities in the ADR establishes the resident district, charter school and state agency's entitlement to federal IDEA funds.
6. **Receiving Schools.** Receiving schools are not eligible for federal funds; therefore, they have a separate ADR with which to report their enrollment and staff.
7. **Nonpublic Students.** Nonpublic students with disabilities only include those who have been placed by their parents in sectarian or nonsectarian schools or early childhood programs and are receiving special education services through a service plan under Chapter 193 or IDEA.
8. **State Facilities.** Districts should not report students counted by state operated or state supported programs, such as those operated by Katzenbach, Juvenile Justice, or the departments of Human Services, and Corrections. Districts may count students served by the Commission for the Blind unless they have signed off to allow the Commission to count them. **Except for Jersey City, districts should count their resident students who attend A. Harry Moore.**
9. **Vocational schools** may count only their full-time special education students for federal IDEA funding, but only if the vocational school's full child study teams are responsible for the evaluations and IEPs; otherwise, the resident district counts the students. The resident district should count students who attend shared-time vocational programs.

10. **Nonoperating districts** must complete their own Special Education Annual Data Report if they have resident students with disabilities. They may delegate this responsibility to another district if the receiving district is willing.
11. **Residential Costs.** Districts must complete a Residential Cost Survey for each of the students for whom they pay **both** day educational and residential costs (reported under Private Residential on Table 6 and Table 8). The form is included with these instructions.
12. **Students with deaf-blindness should be reported according to this federal category, Deaf-Blind, and not Hearing Impaired, Multiply Disabled, or Visually Impaired.** If the student is not already registered with the Commission for the Blind and Visually Impaired, please complete a deaf-blind registry form for these students (available from the County Office of Education).
13. **Edits.** The total number of students by eligibility category must equal the total number reported by placement and racial-ethnic-gender group. These requirements have been built into the data collection software edit procedure.

**If you have any other questions regarding the Special Education Annual Data Report, please call your County Supervisor of Child Study, or Stacy Pellegrino at 609-341-3285.**